

2026 Lawrence Festival of Trees Timelines and Guidelines

This flyer contains the essential information you need to design your holiday creation.

Questions: email us at festival@oconnellcs.org.

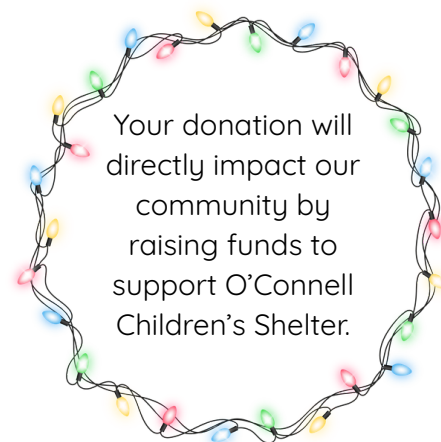


Tree Construction Guidelines

- Traditional Christmas and winter-themed trees are most popular but not required.
- Tabletop trees are no larger than 3 feet in height. All other trees should be between 3.5 and 7 feet. Email us at festival@oconnellcs.org to discuss a bigger tree.
- A tree skirt is required.
- Trees must be sturdy and stable with all decorations securely attached to the tree.
- We strongly prefer artificial trees. Any live trees are the responsibility of the donor to deliver to the purchaser.
- All trees must have lights. If using battery operated lights, provide extra batteries and label the location of the battery box.

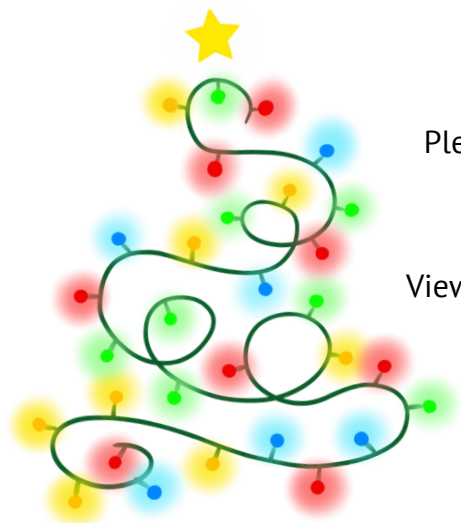
Wreath Construction Guidelines

- Traditional Christmas and winter-themed wreaths are most popular but not required.
- The maximum wreath size is 40 inches in diameter.
- Wreath and ornaments must be sturdy, stable, and constructed of durable materials.
- All decorations must be wired or glued to the wreath.
- All wreaths must have a way to hang them up: hook, loop, etc.
- All lights must be battery operated and include a set of extra batteries. Please label the location of the battery box.



More Ideas

- We love creative ideas!
- We've seen gingerbread houses, quilts, doll houses, tablescape, centerpieces, mantelpieces...the options are endless.
- Discuss your idea with us before submitting a pledge form--we want to make sure we have space. Email us at festival@oconnellcs.org.



Important Dates

Pledge Forms (intent to participate) due by Tuesday, September 8
Notice of acceptance by Tuesday, September 15
Final Profile due by Tuesday, October 20
Set up days are November 23 and 24
Viewing Hours are Friday November 28 through Sunday December 6
Auction is weekend of December 4 (TBD)
Tree delivery is Monday December 7